

GP Registrar (ST 2) Annual Timetable Plan

August

Planned objectives

(-) 2/3 Months

**Registration details
Practice Visit**

**Check all registration details
All forms completed / Deanery
Register with Practice manager, finances ...etc**

First 2 weeks Induction

Introduction (First Day)

**Induction timetable and Practice Timetable
Basic Documentation/ registration/ contracts/
Sit in with everyone
Attachment with all members of Prim health Care Team
Dr's Bag / Visits with Trainer / on call roster
Planning of study and holiday leave and work commitments
Familiarise with practice computer software**

Start weekly Tutorials

**Learning needs Assessment
Review Learning needs Assessment
Weekly VTS training day....allocation of rotas etc.
Duty doctor in practice
Familiarise with Visits and on call**

e-Portfolio / Daily Discipline Learning Log

**Weekly Tutorials
CbD and COTComplete 3 of each in first 6months
Discussion at each tutorial
Video recordings Useful for reflection and COT review**

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :

GP Registrar (ST 2) Annual Timetable Plan

September

Planned objectives

e-Portfolio / Discipline Learning Log

Weekly Tutorials

CbD and COT Introduction

Discussion at each tutorial

Start Video recordings Useful for reflection and COT review

Start weekly Tutorials

Learning needs Assessment

Review Learning needs Assessment

Weekly VTS training day....allocation of rotas etc.

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :

GP Registrar (ST 2) Annual Timetable Plan**October****Planned objectives**

e-Portfolio / Daily Discipline Learning Log

Weekly Tutorials

CbD and COTComplete 3 of each in first 6months

Discussion at each tutorial

Video recordings

Useful for reflection and COT review

Begin OOH

Register with OOH Group

Plan sessions

Keep Log book. 36 hours total

AKT Exam Preparation

Study leave planning

AKT Course/s

ST2 Registrar 3 monthly Feedback report

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :

GP Registrar (ST 2) Annual Timetable Plan**November****Planned objectives**

e-Portfolio / Daily Discipline Learning Log

Weekly Tutorials

CbD and COTComplete 3 of each in first 6months

1 COT and 1 CBD this month

Discussion at each tutorial

Video recordings

Useful for reflection and COT review

Audit

Usually 1 for ST2 6monthly attachment

Patient Satisfaction Questionnaire

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :

GP Registrar (ST 2) Annual Timetable Plan

December

Planned objectives

e-Portfolio / Daily Discipline Learning Log

Weekly Tutorials

CbD and COTComplete 3 of each in first 6months

Discussion at each tutorial

Video recordings

Useful for reflection and COT review

Gaining Work- based experience

Increase rate of Consultations

15 minute appointments by December (Month 6) (after mutual consent)

OOH

Continue with planned sessions

Keep Log book.

Other work based learning courses

Complete Audit

Usually 1 for ST2

AKT Preparation courses(if sitting in January)

Study Leave Planning

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :

GP Registrar (ST 2) Annual Timetable Plan

January

Planned objectives

e-Portfolio / Daily Discipline Learning Log

Weekly Tutorials

CbD and COTComplete 3 of each in first 6months

Discussion at each tutorial

Video recordings

Useful for reflection and COT review

Gaining Work- based experience

Increase rate of Consultations

15 minute appointments by January (Month 6)

Presentation of Audit to Partners

AKT

January ??

ESR 1

Educational Supervisor's report

(Check deadline dates)

Registrar Farewell Lunch/ Dinner/ Outing.....etc

Training Documentation Record

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Tutorial Date:

- Other :